



कार्यालय प्रधान मुख्य आयकर आयुक्त,
आन्ध्र प्रदेश व तेलंगाना, हैदराबाद

Office of the Pr. Chief Commissioner of Income Tax,
Andhra Pradesh & Telangana, Hyderabad,
दसवीं तल, आयकपर शिखर/ 10TH Floor, Income Tax Towers,
ए.सी. गार्ड्स, हैदराबाद/ AC Guards, Hyderabad – 500 004,
टेलि.नं./Tel. No. 040 – 23425474, फ़ैक्स/ Fax 040-23241427

F. No.Pr. CCIT/Estt/ITAT/17A/2020-21

Date: ०८ -10-2020.

ORDER

Sub: Establishment – IT Department, A.P. & Telangana, Hyderabad – Addl. Charge arrangement – for the posts of Sr.AR-I & Sr.AR-II ITAT-1, A Bench, Hyderabad and Sr.AR-I & Sr.AR-II, ITAT-2, B Bench, Hyderabad – reg.

Ref: This office orders dated: 30.09.2020.

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Please refer to the above.

2. In partial modification of this office order referred to above, the following officers shall hold the additional charge of the posts as mentioned in column no. (3) against their names for the period as specified below, in addition to their regular charge:

ROSTER FOR 'A' BENCH:

S.No.	Name & Designation of the Officer S/Shri/Smt/Mrs.	Addl. Charge for the post of	Period for which Additional Charge to be held
1.	A VENKATA RAO, JCIT(OSD), PR. CCIT, AP & TS, HYDERABAD	Sr.AR-II , ITAT-1, A Bench, Hyderabad	From 12.10.2020 to 16.10.2020
2.	SUBRAHMANYAM TOTA, JCIT(OSD), PR. CCIT, AP & TS, HYDERABAD	Sr.AR-I , ITAT-1, A Bench, Hyderabad	From 26.10.2020 to 30.10.2020

ROSTER FOR 'B' BENCH:

S.No.	Name & Designation of the Officer S/Shri/Smt/Mrs.	Addl. Charge for the post of	Period for which Additional Charge to be held
1.	LAKHAVATH SURESH, JCIT(OSD), PR. CCIT, AP & TS, HYDERABAD	Sr.AR-I, ITAT-2, B Bench, Hyderabad	From 12.10.2020 to 16.10.2020
2.	K N SURESH BABU, JCIT(OSD), PR. CCIT, AP & TS, HYDERABAD	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 12.10.2020 to 16.10.2020
3.	SANDEEP KUMAR MEHTA, JCIT(OSD), PR. CCIT, AP & TS, HYDERABAD	Sr.AR-II, ITAT-2, B Bench, Hyderabad	From 19.10.2020 to 23.10.2020

3. I am directed to inform that the officers are requested not to apply for any leave during the above period, plan their work accordingly, and attend the ITAT duties without fail.

4. Further, the directions of the CIT (Admn. & TPS) are communicated as under:

“Officers posted on roster duty at the ITAT shall ensure that cases as per the cause list are represented. In case of unavoidable circumstances only, suitable adjournment petitions should be moved as per procedure with valid reasons and documentary evidences, if any.”

5. This issues with the approval of the CIT (Admn. & TPS), Hyderabad.



(SARISH IRUKULLA)

Addl. Commissioner of Income Tax
(Hqrs)(Admn & Vig),
O/o Pr.CCIT, AP & TS, Hyderabad.

Copy to:

1. Officers concerned.
2. Pr.Director General of Income Tax(Inv.), Hyderabad.
3. Chief Commissioners of Income Tax in AP & Telangana.
4. Pr.CIT (ReAC)(AU)-1, Hyderabad.
5. Pr.CIT (ReAC)(AU)-2, Hyderabad.
6. CIT(DR), ITAT-1, A-Bench, Hyderabad.
7. CIT(DR), ITAT-2, B-Bench, Hyderabad.